

**Summary of the Decisions Taken at the Meeting
of Budget Planning Committee held on 25 July 2017**

Agenda Item No.	Agenda Item	Decision
5	<p>2016-17 Revenue and Capital Outturn Report</p> <p>Report of the Chief Finance Officer</p> <p>Purpose of report</p> <p>This report summarises the Council's Revenue and Capital performance and its reserves position for the financial year 2016-17. The figures are still subject to finalisation and external audit.</p> <p>Recommendations</p> <p>The Budget Planning Committee is recommended to:</p> <p>1.1 Agree the carry forward of budget underspends from 2016-17 to 2017-18 as detailed in Appendix 1.</p> <p>1.2 Note the capital out-turn position for 2016-17 detailed in Appendix 2.</p> <p>1.3 Agree the review of reserves as detailed in Appendix 3.</p> <p>1.4 Agree the balances on capital schemes which have slipped in 2016-17 to be carried forward into the 2017-18 capital programme as set out in Annex 2.</p> <p>1.5 Delegate responsibility to the Chief Finance Officer in consultation with the Lead</p>	<p>Resolved</p> <p>(1) That it be recommended to the Account Audit and Risk Committee that the carry forward of the budget underspends from 2016-17 to 2017-18 be agreed.</p> <p>(2) That it be recommended to the Account Audit and Risk Committee that the capital out-turn position for 2016-17 be noted.</p> <p>(3) That it be recommended to the Account Audit and Risk Committee that the review of reserves be agreed.</p> <p>(4) That it be recommended to the Account Audit and Risk Committee that the balances on slipped capital schemes in 2016-17 be agreed and carried forward into the 2017-18 capital program.</p>

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	<p>Member for Financial Management to consider and implement further changes relating to all aspects of the closedown of the accounts for 2016-17 including: realigning reserves; the transfer of costs from revenue to capital; amendments of the revenue and capital budgets; and implementation of a minimum revenue provision accordingly.</p>	
<p>6</p>	<p>Business Rates Monitoring 2016-2017</p> <p>Report of the Chief Finance Officer</p> <p>Purpose of report</p> <p>To provide members of Budget Planning Committee with the business rates position as at the end the 2016-2017 financial year.</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note this report.</p>	<p>Resolved</p> <p>(1) That the report be noted</p>
<p>7</p>	<p>Review of Procurement Strategy Progress</p> <p>Report of the Chief Finance Officer</p> <p>Purpose of report</p> <p>This report summarises the Council's Procurement Strategy progress for Quarter 4 of the financial year 2016-17.</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note the progress made during Quarter 4 2016-17 in implementing the Council's Procurement Strategy.</p>	<p>Resolved</p> <p>(1) That the progress made in implementing the Council's Procurement Strategy during Quarter 4 2016-17 be noted.</p>

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8	<p>Council Tax Reduction Scheme 2018-2019</p> <p>Report of the Chief Finance Officer</p> <p>Purpose of report</p> <p>To provide members with an update on the implications of the current Council Tax Reduction Scheme (CTRS) and the changes to discounts, including the impact on collection rates, and to provide members with options to consider for a Council Tax Reduction Scheme for 2018-2019 so that consultation may be undertaken.</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note the contents of the report and any financial implications for the Council.</p> <p>1.2 Recommend to Executive which option(s) should be considered for the CTRS for 2018-2019 so that consultation may be undertaken.</p>	<p>Resolved</p> <p>(1) That the financial implications of the report be noted.</p> <p>(2) That Executive be recommended to agree Option 1 - No change to the current local Council Tax Reduction scheme, as the preferred Council Tax Reduction Scheme for 2018-19 in order for consultation to be undertaken</p>
9	<p>Spring Budget 2017 - Business Rates Relief Schemes</p> <p>Report of the Chief Finance Officer</p> <p>Purpose of report</p> <p>To provide members of Budget Planning Committee with an update on the Spring Budget 2017 changes to Business Rates and to provide members with details of the proposed local Discretionary Business Rate Relief Scheme and Pubs Relief Scheme.</p> <p>Recommendations</p> <p>The meeting is recommended to:</p> <p>1.1 Note the contents of the report and any financial implications for the Council.</p>	<p>Resolved</p> <p>(1) That the contents of the report be noted.</p> <p>(2) That no amendments be recommended to Executive to the proposed local Discretionary Business Rate Relief Scheme.</p> <p>(3) That Executive be recommended to adopt the final local Discretionary Relief Business Rate Relief Scheme and the Pubs Relief Scheme.</p> <p>(4) That Executive be recommended to consider a more robust connection with the business community.</p>

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	<p>1.2 Consider any amendments to the proposed local Discretionary Business Rate Relief Scheme.</p> <p>1.3 Recommend to Executive the adoption of the final local Discretionary Relief Business Rate Relief Scheme and the Pubs Relief Scheme.</p>	
10	<p>Review of Committee Work Plan</p> <p>To review the Committee Work Plan.</p>	<p>Resolved</p> <p>(1) That a review of New Homes Bonus allocation be added to 26 September 2017.</p> <p>(2) That subject to resolution (1), the work program be noted.</p>
11	<p>Exclusion of Press and Public</p> <p>The following items contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.</p> <p>3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p> <p>Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.</p> <p>Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:</p> <p>“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of</p>	<p>Resolved</p> <p>(1) That the Press and Public be excluded.</p>

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	Schedule 12A, Part 1, Paragraph 3 would be disclosed to them, and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.”	
12	<p>Medium Term Revenue Plan - 2017/18 to 2021/22</p> <p>Exempt report of the Chief Finance Officer.</p>	<p>Resolved</p> <p>(1) That the exempt report be noted.</p>